

Project Manager/PO

Phnom Penh, Cambodia

If you are ambitious, have a passion for technology and want to use your experiences to serve God, we need you!

We are an experienced digital solutions company building digital products that change how people live and work together. We co-create with our clients innovative, fairly traded digital solutions that solve their biggest organizational challenges. With our awarded business model, we produce to Swiss quality standards while building up the next generation of technology leaders in Cambodia.

We have ambitious plans and need someone who shares our passion and is great at delivering the following

Purpose:

The Project Manger/Product Owner manages projects for several clients which includes handling of strategy, finances, operations and technology to ensure a successful outcome. He/she is responsible for representing client side and company interests and maintains communication with client through the entire life of the project. The role is a unique blend of the Product Owner mindset with the Project Management frameworks.

Key Responsibilities of the role:

Focused on building the Vision of the product by working with the customer on determining what generates most business value

- Effectively applies our methodology and enforces project standards and minimizes our exposure and risk on Agile projects
- Collecting and implementing technical (functional and non-functional) requirements and creating backlogs; continuously prioritizes user stories
- Organization of sprint planning and retrospectives
- Monitors cost, quality and deadline of projects
- Prepares for engagement reviews and quality assurance procedures. Develops a test protocol for functional and technical testing
- Reviews deliverables prepared by team before passing to customer
- Ensures project documents are complete, current, and stored appropriately
- Participates in project team meetings when necessary to address critical issues and advice
- Recommends strategies for resolution of issues and provides direction and support to project team
- Ensures that all key decisions, feedback, questions and/or issues with customer have been thoroughly researched and communicated
- Can independently write a technical requirements specification or a technical concept
- Demonstrates leadership and confidence by proposing solutions to the customer; suggesting what should be done, how we will go about doing it, describing our assumptions and asking for feedback – rather than first asking the client for suggestions
- Shows insight into the root-causes of problems. Generates a range of solutions and courses of action with benefits, costs, and risks associated with each

- Effectively communicates relevant project information to superiors and resolves and/or escalates issues in a timely fashion and with clients to identify needs and evaluate alternative business solutions
- Customer consulting and design of solution approaches
- Customer communications, mind mapping, logging, results summary
- Prepares time estimates and quotes for new projects or larger changes of a project together with the sales team
- Cost estimation and preparation of proposals
- Understands basic revenue models and cost-to-completion projections and makes decisions accordingly
- Accurately forecasts revenue, profitability, margins, bill rates and utilization

Experience, qualifications, and skills:

- 3+ years work experience
- Experience in Scrum and other Agile methodologies, a plus
- Excellent communication skills, both verbal and written; fluency in English
- Quality-oriented mindset, attention to details
- Self-motivated and goal-oriented; able to work effectively under pressure in a fast-paced production environment, with a high-energy, proactive style; brings well developed sense of urgency to all work
- Strong interpersonal skills; able to establish and maintain effective work relationships
- Sound judgment and decision-making ability; highly proficient in organization and planning
- Commitment to Web Essentials' values and mission

What to do next:

Feel like you've just read a description of yourself and your dream job?

Apply now with your CV and a cover letter explaining your motivation and how you are the best fit for this role at www.careers.web-essentials.co or email us at info@web-essentials.co.